

## Official Visit-Governor's Worksheet

### Pre-Meeting

Club:

President:

Date:

Location:

Area:

Assistant Governor:

1. Was the Official Visit Checklist completed and provided to me or AG two weeks prior to Official Visit?
  
2. Were all documents on Official Visit Checklist provided two weeks in advance?

### Meeting Notes-General

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#### 1. Key Club Projects

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#### 2. Membership Strategy

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3. Challenges

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4. Opportunities

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5. How can the District assist you and your Club?

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6. How many members will be joining us for the Safari at Kalahari? Who in the Club will be promoting DisCon and encouraging members to attend? Who will be bringing your Club banner to Kalahari? Do you have any suggestions about how to increase attendance at District conferences?

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7. Are there any upcoming special events/dates that the DG can attend and/or help promote?

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